

PEACE UNITED CHURCH OF CHRIST

900 High Street, Santa Cruz, CA 95060 • www.PeaceUnited.org • Tel 831-426-2010

JOB TITLE: Jazz Director

REPORTS TO: Pastor

TIME COMMITMENT: salaried non-exempt position, responsible for up to 34 Sundays per year plus Christmas Eve. Additional services by special arrangement, paid separately, per service.

Appointed by the Church Council, reporting to and collaborating with the Pastor, the Jazz Director will provide musical leadership for dynamic and engaging worship in a "jazz/contemporary" voice, advancing the mission of Peace United Church of Christ. Peace UCC is a decidedly Christian community, following in the generous and inclusive way of Jesus. Carrying the blessings and burdens of historic Christianity with a boldly progressive vision, we are especially known for ministry through music, advocacy for LGBTQ+ equality, service to prisoners in the jails, environmental stewardship, and collaboration with other justice-seeking organizations, religious and secular.

ROLES AND RESPONSIBILITIES

- Collaborating with the Pastor to shape a direction for the jazz worship ministry, and to organize Sunday (and special) liturgies with a jazz combo,
 - including regularly scheduled meetings,
 - reporting musical information for Sunday bulletins no later than the preceding Thursday morning;
- Performing and leading music for worship;
- Operating within the jazz music budget, contracting with and leading other musicians for worship,
 - Preparing charts for collaborating musicians,
 - Encouraging the involvement of volunteer musicians from the congregation;
- Communicating with Bookkeeper and Pastor to request payment to contracted musicians;
- Revising and regularly updating PUCC's jazz service book(s),
 - including instrumental pieces and hymns;
- (When the Jazz Director is to be absent from a scheduled jazz service) securing and compensating a keyboard/vocal substitute.

EXPECTATIONS

- Leading as pianist/vocalist 34 Sundays (July-June) plus Christmas Eve,
 - 24 Sundays (Sept-June) plus Christmas Eve, leading with jazz combo (bass/drums);
- Availability for seasonal and occasional services, specially arranged and separately compensated.

QUALIFICATIONS

- BA in Music (or comparable attainment);
- Competence in keyboard instrument(s);
- Strong vocalist, effective in leading congregational singing;
- Evidence of personal calling and significant experience in music ministry;
- Ability to organize teamwork, set priorities, and meet deadlines;
- Commitment to establish effective working relationships with others, with genuine love and concern;
- Ability to share information through Google Drive and Google Docs;

ADDITIONAL REQUIREMENTS

- Holder of a valid California driver's license;
- Satisfactory completion of criminal background check;
- Annual evaluation with Pastor and Personnel Committee.